

Children and Young People's Overview and Scrutiny Sub-Board Action Tracker

Date of meeting	Minute No.	Action	Comments
29/7/24	5	was there any data on absence during exam seasons for children with SEND (a written update on the data to see if there was a link with the exam aged students and absence was requested).	Complete - The Council does not have specific attendance for exams. Only general attendance which was detailed within the Report to the Sub-Board. The additional level of complexity is that students are marked as on study leave for that period, therefore we would not know if they were 'absent' by the coding. There also is no legal process for year 11's absence as by time a legal process happened the student would have left School so there is not an incentive for Schools to keep a close eye on attendance outside of marking students as on study leave or a student missing their exam.
29/7/24	5	<ol style="list-style-type: none"> 1. that future reports include the number of children coming off a part time timetable; and 2. that the Director of Children's Services be requested to explore with partners, including the voluntary and community sector, what support parents might need to enable discussions with professionals about attendance. 	<ol style="list-style-type: none"> 1. Complete note added to Work Programme 2. Complete - Following the recent consultation in respect of an education complex need locality model. This will form part of the wider locality model to achieve better outcomes for children and improve attendance. We also have increased our Attendance Officers who meet with schools regularly to consider attendance as part of new expectations. We also have an education neglect pathway (including attendance) which includes early help pathways which are supported by our voluntary and community sector.

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29/7/24	8	3. that the Director of Children's Services be requested to consider exploring options to fund a free bus pass for Young Carers for school holidays.	Complete - This was being reviewed by the Team Manager in the transport section who has subsequently left without an outcome to the action. We will continue to review in line with the activity of Young Carers and consider alternative transport options that can better meet need and improve life skills and support our children into independence.
23/9/24	15	3. that an informal meeting be arranged with our Cared for Young People and the Sub-Board on the development of the revised Pledge.	<p>Complete - Officers have been reviewing with Children in Care Council members to seek their views on the Pledge – working with a young cohort of 11 and 12 year olds, then another group of 21 to 22 year olds. Some online and some face to face. A young person from the Children in Care Council has been invited to attend Sub-Board on 27 January to give feedback on the Pledge on behalf of young people.</p> <p>Teresa Buckley met with Rebecca Rushton, Alex Diviney and Sarah Evens Participation Officers/Leads to discuss the best way of getting young people engaged in the meetings of the Sub-Board. It was suggested that this may be different people depending on the topic e.g. representatives from the Children in Care Council, SEND Youth Forum or Young Person's Panel. Teresa to liaise with the Participation Officers on the topics coming up and which ones would be most appropriate for young people to come along and engage and participate in meetings. The Sub-Board must make it</p>

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			<p>clear what will happen as a result of the young person's feedback.</p> <p>The above three Panels are developing their priority areas and this will be shared with the Members of the Sub-Board so that they can take this into account when developing their work programme for 2025/2026.</p> <p>Members to identify why they want to meet with the young people and what they intend to do as a result of the meeting e.g. is it to get a better understanding of their lived experience to help them understand when considering matters that may impact on them. Participation Officers will then work with the young people to see how they would like to meet with Members of the Sub-Board.</p>
18/11/24	22	<ol style="list-style-type: none"> 1. that the Children and Young People's Overview and Scrutiny Sub-Board note the contents of the submitted report, and the progress made to date; 2. that the Children and Young People's Overview and Scrutiny Sub-Board continue their oversight of the Home to School Transport improvement work; and 3. that the Director of Children's Services be requested to separate the information for Home 	<ol style="list-style-type: none"> 1. Complete 2. Complete 3. Complete

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		to School Transport into mainstream and special schools.	
18/11/24	23	<ol style="list-style-type: none"> 1. that the Sub-Board note the content of the submitted report and actions within it; and 2. that the Sub-Board reviews the Early Years Sufficiency data every 6 months. 	<ol style="list-style-type: none"> 1. Complete 2. Complete added to Work Programme
18/11/24	24	<ol style="list-style-type: none"> 1. that the Sub-Board note the information within the submitted report, including the actions being taken to ensure a sufficient response to the needs of Torbay's UASC; and 2. that the Sufficiency Strategy for Unaccompanied Asylum-Seeking Children report be taken to a future Corporate Parenting Board meeting. 	<ol style="list-style-type: none"> 1. Complete 2. Complete
18/11/24	25	That the Children and Young People's Overview and Scrutiny Sub-Board notes the contents of the submitted report and record their appreciation to all the Officers who assist to deliver HAF programme within Torbay.	Compete
18/11/24	26	<ol style="list-style-type: none"> 1. that the Sub-Board request that the Director of Public Health works with local Community Partnerships to progress further growing programme schemes within Torbay; 2. that the Sub-Board request that the Director of Public Health works with local schools to review the uptake of free school meals and link with the effects on the HAF programme, ensuring access is made available to all children entitled to receive free school meals; and 	<ol style="list-style-type: none"> 1. Complete - Lead officer in Public Health progressing with Community Partnerships 2. Complete - Being scoped by officers in Public Health and Children Services 3. Complete

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		3. that the Director of Public Health be requested to introduce colleagues to the Skateboard Working Group to raise awareness of the Move Torbay initiative.	
18/11/24	27	1. that the Sub-Board notes and endorse the contents of the Torbay Safeguarding Children Partnership Annual Report 2023/24 as set out in Appendix 1 to the submitted report; 2. that the full Joint Targeted Area Inspection (JTAI) action plan is brought back to a future meeting of the Sub-Board; and 3. that the Chairwoman of the Torbay Children's Safeguarding Partnership be requested to use less acronyms in future documents.	1. Complete 2. Complete added to the Work Programme 3. Complete
18/11/24	28	1. that the contents of the submitted report be noted; and 2. that work is undertaken to align the Work Programme of the Children and Young People's Overview and Scrutiny Sub-Board to the assurance framework of the Torbay Children's Continuous Improvement Board.	1. Complete 2. Complete to be picked up as part of the development of the 2025/2026 Work Programme
18/11/24	29	The Clerk was requested to follow up on outstanding responses from the NHS and Police.	Chased 7 January 2025. New Chief Executive in post for Torbay and South Devon NHS Foundation Trust, they are reviewing the request and will come back with an update soon.

